**JOB OPENING**

**Posted On:** January 20, 2021

# Director of Development

## About Street Hope TN

Street Hope TN (SHTN) is a faith-based non-profit with a mission to eliminate sexual exploitation and trafficking of children and to provide safe environments to foster healing and hope through Jesus Christ.

We accomplish our mission through:

- Bringing awareness and light to the dark issue of DMST to our churches and community. We engage people through events, presentations, and educational programs.
- Engaging children and youth with a sexual exploitation prevention message through our partnership with local youth groups and schools, in order to stop the exploitation of minors before it begins.
- Providing a holistic, Christ-centered restorative approach: physically, spiritually, and emotionally, as we work to open the first long-term holistic care safe home in TN specifically for children who are survivors of trafficking.
- Facilitating prayer gatherings where believers come together boldly before the throne of the Lord and pray on behalf of the least of these, as we know our mission can only be accomplished through regular prayer and seeking the Lord's heart with each step.

## Position Summary

Street Hope TN is hiring a full-time Director of Development. The Director of Development is responsible for planning, organizing, and directing all of Street Hope TN's fundraising including, the major gifts program, annual fund, planned giving, special events and capital campaigns. The Director works closely with The Executive Director and the Board of Directors in all development and fundraising endeavors.

**Hours Required:** Full Time

**Location:** Street Hope TN, Powell, TN

**Education:** Bachelor's Degree Preferred

**Compensation:** Salary is competitive /commensurate with experience and other qualifications.

## Principal Duties

- Direct all Street Hope TN fundraising
- Creation and implementation of annual development calendar
- Establish a donor stewardship program
- Meet prospective donors and supporters on a continual basis to establish effective communications with them
- Grow a major gifts program including identification, cultivation and solicitation of major donors

**JOB OPENING**

**Posted On:** January 20, 2021

# Director of Development

## Principal Duties *(CONTINUED)*

- Oversee grant seeking including research, proposal writing, and reporting requirements
- Build the planned giving program with a focus on deferred gifts such as bequest expectancies
- Oversee church partners, individual monthly giving and corporate giving programs
- Direct the annual fund program, including mailings and annual fundraising drives
- Direct capital campaigns and other major fundraising drives
- Coordinate all fundraising and special events
- Oversee prospect research
- Work closely with Executive Director and Board of Directors
- Coordinate Board Development Committee meetings
- Oversee creation of publications to support fundraising activities
- Maintain gift recognition programs
- Demonstrate professional conduct at all times
- Perform other related duties as requested

## Minimum Qualification Requirements

- Must embrace the mission and core values of Street Hope TN.
- Strong interpersonal and writing skills
- Have knowledge and experience in fundraising techniques, particularly major gift fundraising
- Possess the skills to work with and motivate staff, board members and other volunteers
- Have the desire to get out of the office and build external relationships
- Be a "self-starter" and goal driven to initiate donor visits and fundraising calls
- Be organized and exhibit "follow through" on tasks and goals

***This job description in no way implies that the duties listed are the only ones the employee will be required to perform. The employee may be expected to perform other tasks, projects, and training as requested by his or her supervisor.*

JOB OPENING

**Posted On:** January 20, 2021

# Director of Development

## Minimum Qualification Requirements *(CONTINUED)*

- Display a positive attitude, show concern for people and community, demonstrate presence, self-confidence, common sense and good listening ability
- A bachelor's degree or equivalent experience
- 5 years minimum experience in professional fundraising

## To Apply

Employment is subject to background investigation and verification of information supplied. Applicants must submit a current resume and letter of interest, including an outline of their skills and experience, as well as three references. Only the most qualified applicants will be interviewed in person.

NOTE: ***Incomplete applications will not be considered.***

Apply now at streethopetn.org/careers.

**streethopetn.org**
P.O. Box 1170 • Powell, TN 37849
info@streethopetn.org • 865-233-6780

Street Hope TN is a 501(c)(3) non-profit organization.